



# Minutes

## Bicycle & Trails Advisory Committee

REGULAR MEETING

NOVEMBER 20, 2003

**PRESENT:** Hubbell, Hauge, Cheu, Scott, Eltgroth, Clark and McCann

**ABSENT:** Parks and Recreation Commissioner Mark Frederick

**STAFF:** Public Works Senior Engineer Julie Behzad  
Public Works Administrative Secretary Karen Nelson

**CALL TO ORDER:** Chairperson Hubbell called the meeting to order at 6:20pm

**DECLARATION - POSTING OF AGENDA:** Ms. Behzad certified that this meeting's agenda was duly noticed and posted in accordance with Government Code Section 54954.2.

**PUBLIC COMMENTS:** Ms. Behzad opened the meeting to public comments. There being no comments, the public comments period was closed.

**MINUTES:** Hubbell noted that the Peace Officers Association agreed to donate \$500 to the bike rodeo. With this amendment, by unanimous vote, the minutes for the October 16, 2003 meeting were approved.

### **ORAL REPORTS:**

#### **1. Staff Report**

##### **\* Welcome New BTAC Member**

Ariadne Scott was welcomed back as the newest BTAC member.

##### **\* Bike Rodeos**

Ms. Behzad recapped Officer Reno's visit at the last meeting. He is still checking into programs at other cities. It will still cost \$1000 and the Recreation Department does not have the budget for this activity. Matching donations should be available. This agenda item will be kept on future agendas under "business" so decisions can be made and we can move forward. Mr. Hubbell is still going to look into the SafeKids program. Mr. Clark asked about the Chamber's involvement in something

like this; he was involved previously and they helped run and fund the event. He suggested if we run it with something the Chamber does, they might participate. Mr. Hubbell will contact the Executive Director. Ms. Scott noted SafeMoves is another good company, Mr. Hubbell thought this was the one he was thinking of. SafeKids has worked with SafeMoves, who ran a rodeo and the kids handed out helmets. Office of Traffic Safety gives some funding to SafeMoves, so they may be able to help fund this event in the Spring. Mr. Hubbell will also check into this. Ms. Behzad will confirm when the next Art Ala Cart will be.

**\* Include Signs During Construction Projects to Say the Bike Lane is Closed and the Roads are Being Shared**

Ms. Behzad noted we hadn't used these kinds of signs in the past; so she handed out some examples from "BicyclingInfo.org". Mr. Eltgroth asked if we looked in VTA or Caltrans. Section 21.b of the Bicycle Technical Guide has signs per Ms. Scott. Construction signs are orange, so we would need to make the signs that color. Mr. Hauge will call the City he came from to see where they got their signs. John Brazil is the contact at the City of San Jose; Ms. Behzad will contact him. Mr. Eltgroth asked if the wording "yield to bikes" is legal. We should check the State guidelines. Mr. Hauge noted the signs he has seen read "construction-share the roadway", which is more legal.

**\* Grant Proposals for Future Trails**

Ms. Behzad presented her monthly report regarding grant proposals:

Tennant Trail Grant was denied.

Safe Routes to School Grant, we haven't heard anything back yet.

Caltrans BTA grant for striping, we haven't heard anything yet.

**2. Countywide Bicycle Advisory Committee Update**

- John Sullivan is the new chairman. Mike Evanhoe is retiring from VTA.
- VTA reviews projects, gives quarterly reports. Home Depot needs to put in more sidewalk facilities; Gateway Center at Monterey/Cochrane and In N Out Burger are on the list. We can recommend but not enforce bike parking for development. VTA staff wants to know if there is any MH document they can refer to when making this recommendation; Mr. Eltgroth needs to take it back to them.
- They've cut back on what advisory members can initiate due to cutbacks.

**3. Chair Announcements**

- Bike League News, League of American Bicyclists – CEO of ClearChannel radio assured his DJs would no longer urge people to "run bicyclists off the road"
- Portland, OR, & Folsom, CA were noted as Gold & Silver Bike Friendly cities. Arlington, VA has a Bronze rating.
- Congress restored funding for transportation enhancement program.
- Conserve By Bike article excerpt read by Hubbell

- Bike Safety tips can be down-loaded
- Bicycle commuter act introduced to Senate, tax rebate for employers to offer employees who bike.

## **BUSINESS**

### **1. Bike Parking at Taste of Morgan Hill**

Mr. Eltgroth noted we parked 107 bikes. He will give us addresses to send thank you letters. Chamber Commerce has asked BTAC to do bike parking again. Comments and suggestions for improvement: 1) post a closing time, 2) people were happy with the maps, 3) very few services were done; we should have just enough materials to fix flats to “get people rolling”, not make major repairs, 4) move the bike parking to one of the ends of the event (south end is preferred) would help eliminate the safety issue of walking and/or riding bikes through the crowds, 5) place signs at both ends of the event directing people to bike parking in the middle, and a “route in” to the event on the event map - perhaps the bike parking could be by 3<sup>rd</sup> Street by the railroad tracks. East side of Monterey is the better side. May/June is when the planning meetings start – Mr. Cheu needs to contact Sunday Minnich in April to address some of these suggestions. Mr. Hubbell asked Mr. Eltgroth to write down “what he does” so the next organizer knows what to do. There needs to be a checklist in the protocol book to “get this going”. Mr. Eltgroth noted that Mark Rauscher from City staff did more work in the past, he did all the contacts with the chamber.

### **2. Review List of Traffic Signals and Prioritize in Order to have Bicycle Detection Loops Installed**

Mr. Eltgroth’s list has been going back & forth between committee members to prioritize the list. It is recommended that a legend be painted where ever there are loops. Monterey Road is the first priority; it is a designated bikeway on the County map (which could help with funding opportunities). Starting from the south going north, every intersection from John Wilson Way to Tilton along Monterey needs have loops installed. Priority #2 is Hale/Llagas. Priority #3 is the part of Butterfield that hasn’t had loops installed yet. Priority #4 is Main, because there are 2 schools, but the Condit intersection is a County intersection, so work would have to be coordinated. Priority #5 is Dunne, west to east. Priority #6 is Tennant west to east. Priority #7 is Cochrane, Sutter, etc... Next Wednesday, 11/26/03, loops at Monterey/Vineyard in all directions will be cut in – asked again for stencil. Mr. Eltgroth moved, Mr. Clark seconded that the list as prioritized be moved up to the PRC. Ms. Behzad will write a staff report for PRC.

### **3. Morgan Hill’s Bicycle Friendly Community Application**

Mr. Hauge passed out a document that summarizes the responses he got back. He is waiting for a couple more responses. Any comments can be e-mailed to him. Mayor Kennedy told Mr. Hauge that we should propose a resolution for the Council to pass that says the City

wants to support a bike friendly community, requested that the resolution be discussed on the next agenda. Copy of cornerstone resolution was passed out – makes us look more concrete on the application.

**4. Bikeways Master Plan – Quarterly Review**

Ms. Scott suggested a matrix be created so we are consistently reviewing the Plan. The last page of Appendix 1 includes a list of things to be done. Good progress is being made, we are getting parking and the signals upgraded. Ms. Scott will draft a one page outline.

**5. Future Trails Proposal**

Member Clark passed out e-mails. He wants people to feel comfortable about getting around the city in ways that aren't just walking, including the use of multi-use paths. Are there other ways to get around town without using a vehicle? This service is needed in other areas besides just Monterey. We have talked in the past about working with SCVWD about developing a pathway from Edmundson to Spring, and we have the grant for it. It is in the Tier 1 funding source. Mr. Clark would like to identify which trails are already identified in the BMP, and any that exist outside the BMP. Mr. Hubbell suggested the committee come up with areas where we need trails and prioritize a list. Ms. Scott suggested having someone from the PRC here at the next meeting to make sure we aren't suggesting trails that won't ever happen. Ms. Behzad will e-mail Mark Frederick to make sure he can be here at the January meeting. (It was noted that Mr. Frederick's e-mail address just changed.) Ms. Scott suggested that when the list is compiled, the committee make a tour of the areas. Ms. Behzad will bring the scope of work; if we can get a consultant to do the work for under \$20,000, Public Works will find the money to fund this work. Trails Assessment – the two consultants interviewed weren't willing to do the work for under \$20,000. Members who know someone who would do the work for under \$20,000 should send the names to Ms. Behzad. She will e-mail the scope of work to Mr. Clark. This item will be brought back to the next meeting. Funding for Tier 1 requires we show progress in implementation of improvements. Public Work's paperwork has been kept up to show what we've done so we don't lose the funding, but the clock is ticking. Ms. Behzad will ask Mr. Bjarke to e-mail members about the status from the last meeting that was attended. Greg Sellers actually knows the most about this subject.

**6. Status of SR25**

Mr. Hubbell asked for this item to be updated, but we haven't heard anything

**ANNOUNCEMENTS**

- The December 18, 2003 meeting has been canceled, per Committee action on October 16, 2003.
- Specialized Bike offered to provide the site for bike education classes – six of them in Morgan Hill during the even months.
- The Silicon Valley Bicycle Coalition is putting together bike education for local advisory

committees.

### **REQUESTS FOR FUTURE ITEMS**

(This is the opportunity for any committee member to have an item placed on a future agenda.)

- Bikeways Master Plan – Quarterly reviews to ensure planned items are moving ahead – next will be held in February (send a reminder to BRING MASTER PLAN) Will look at matrix in January keep in business, April, July, October asked for Karl to update his report he gave in September – Julie will check with him.
- Review Bike Parking, including new police facility and day worker facility to ensure sufficient bike parking at the facilities
- Develop a list of committee objectives – Chairman Hubbell
- Develop a proposal for a Community Award for people who help improve or promote cycling in the community – Member Hauge met with Mayor Kennedy over the past couple months about the Bicycle Friendly Community application and also mentioned the award; Mayor Kennedy was very excited about it and agreed with having more trails. Proposal for award was put together, lists benefits of having a trail network - benefit helps give awareness of the committee and issues – and would be given to a city employee or community business. Mr. Eltgroth emphasized the need to define bike trails/lanes versus hiking trails. City Council is the appropriate place to bestow the award. We have to run the items through the PRC. Put this on the agenda for January so we can take action. Make a recommendation to send to PRC. JULIE NEEDS TO GO BACK TO 1999 FOR THE MISSION STATEMENT

Julie will ask why there isn't any parking at the dayworker facility

**ADJOURNMENT:** Meeting was adjourned at 8:25pm. The next meeting will be held on January 15, 2004 at 6:15pm.